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NIS COMMITTEE MEETING NO. 35

9 August 1949

1. The following were present:

Dr. Appleton	State
Lt. Col. Ruwet	Army
Lt. Col. Conner	Army
Cdr. Howell	Navy
Lt. Cdr. Nutt	Navy
Lt. Col. Wade	Air Force
Maj. Belongia	Air Force
	CIA (Chairman)
	CIA

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2. Examples were given of graphics which are not in perspective, as regards size and elaborateness, with the purposes which they are intended to serve. Simplicity of graphics is desirable wherever practicable. For instance a large, elaborate, color map should not be used when a simple, page-size, black and white map will serve the purpose just as well. In this connection, a study is being made to see whether or not it is feasible to adopt a small number of standard sizes for maps. If this is possible, it will save much time and some expense in GPO because it will facilitate the use of folding machines and avoid the hand folding process. Further report on this matter will be made to the Committee.

3. A request was made by State for interpretation of the following sentence contained in Comments on Tentative NIS Production Schedule-FY 1950: "Gaps in this intelligence will be filled by collection activities initiated by each of these Intelligence Agencies in accordance with its allocation of production responsibilities." This sentence is interpreted to mean that the initiation of collection action to fill gaps will be done by the Agency responsible for production but that the actual collection will be done in accordance with established collection policies and procedures.

4. It was pointed out by State that the sociological, political, and economic aspects of the Cape Verde Islands are such that it is difficult to associate them with the similar aspects of metropolitan Portugal. State therefore proposed that these aspects be dealt with in a separate chapter appended to NIS No. 8 (Portugal, Madeira, the Azores, and Cape Verde Islands) or that the study of these aspects be transferred to NIS 51 (Equatorial Africa). The objections to these

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arrangements are as follows:

- a. Base maps for NIS 8 (including the Cape Verde Islands) have already been made up and cannot very well be changed at this late date.
- b. The other Chapters (I, II, III, VII, VIII, IX) are treating or will treat the Cape Verde Islands as part of NIS 8.

The consensus was that State should treat the sociological, political, and economic aspects of the Cape Verde Islands as separate units to be attached to the corresponding chapters, and that the other members should determine whether this method of treatment would be suitable for their material on Cape Verde Islands and report at the next Committee meeting.

5. Copies of a list prepared by ID of key strategic towns for NIS33 (Iran) were distributed to the members. State, Navy, Air Force, and CIA (B/Ma) will send their comments on this list to ID. In future, ID will send strategic towns lists to G/Ba, which will distribute copies thereof to the other IAC Agencies and B/Ma for comment. When comments have been received, G/Ba will work out with ID any revisions required.,

6. A new system of reporting NIS production progress was recommended and adopted with minor changes by the Committee. Reports will be rendered on the state of preparation of each NIS section as being in one of the following five phases:

1. Draft approximately 1/3 complete
2. Draft approximately 2/3 complete
3. Draft complete and in process of substantive review by the producing component.
4. In process of review and coordination by Chapter Coordinator.
5. Contribution being prepared for submission to Basic Intelligence Group, CIA

The reasons for having progress reported by section rather than by chapter are as follows:

- a. To indicate more accurately and clearly the true status of NIS production
- b. To determine defections and production bottlenecks in

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sufficient time to take corrective action

c. To stimulate production flow where necessary by accepting in G/Ba sections in phase 5 of chapters whose coordination is seriously delayed because of other sections.

Chapter coordinators are to report to G/Ba immediately those sections now in their possession which have reached Phase 5 above.

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8. The Chairman stated that bibliographies submitted as part of COMMENTS ON PRINCIPAL SOURCES should cite those principal sources only which had been used as a basis for actually preparing the material contained in the NIS; that, in no case, should such bibliographies become general reading list affairs.

9. The Committee approved a list, submitted by Army, of changes in the order of submission of Sections 11 (Military Geography) of Chapter I (Brief) in FY 1950.

10. The Army member said that there have been demands for credit lines by Agencies contributing portions of sections to sections which are mainly the responsibility of another Agency. The policy to date has been that, when one Agency has major responsibility for preparation of a section to which other Agencies make comparatively minor contributions, the credit line for the whole section is given to the Agency with major responsibility. In this way editorial complications are avoided. Since credit lines on NIS material may be used as a basis for seeking budgetary appropriations, however, the Chairman undertook to study the feasibility of according sub-contributors credit lines in

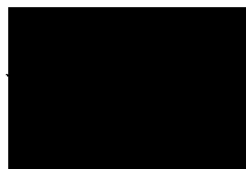
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some manner, such as in the section tables of contents, and report thereon to the Committee.

11. The next meeting was set for Tuesday, 16 August, at 1000 hours. The place will be New State Department Building, room number to be announced.

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